



Conway Township Board of Trustees

Regular Board Meeting Minutes

January 20th, 2026, at 7pm.

Meeting called to order at 7:00pm by Supervisor Mike Brown with the Pledge of Allegiance.

ROLL CALL: Present: D. Grubb (Treasurer); G. Pushies (Trustee); S. Porter (Trustee); M. Brown (Supervisor); T. Foote (Clerk)

	AGENDA	ACTIONS TAKEN	ITEMS DISCUSSED
1	Consent Agenda	Motion to approve Consent Agenda by T. Foote. Second by D. Grubb. Motion failed 2-3 in roll call vote: D. Grubb- Y S. Porter- N G. Pushies- N T. Foote- Y M. Brown- N Motion to approve consent agenda as amended to exclude Foster Swift and McKenna statements by G. Pushies. Second by T. Foote. Motion carried 3-2 in roll call vote: D. Grubb- Y S. Porter- N G. Pushies- Y T. Foote- Y M. Brown- N	Foster Swift billing statements and the McKenna planner statement were discussed and excluded from the consent agenda.
	Additions/ Approval of Board Meeting Agenda	Motion to approve agenda as amended by M. Brown. Second by D. Grubb. Motion carried 5-0.	Add Data Center Webinar for Planning Commission members to item 26.



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	Call to the Public Regarding Agenda Items Only		No one spoke from the public regarding agenda topics
6	County Planning Commission Report		No Report as Dennis was absent.
7	Planning Commission Ex-Officio Report		- Bitcoin/ Data Center ordinance was discussed. - Reappointment of K. Poissant to PC Secretary and L. Curd to PC Chair positions.
8	Clerk's Update		- Meeting with Charlie is scheduled for next Tuesday. - Updated Website with policies. - Looking into an issue with a Civic Plus statement.
9	Headland Solar Payment (update)	Motion to write letter explaining circumstances and request payment from Headland Solar to recoup costs from delayed bills by S. Porter. Second by M. Brown. Motion carried 4-1 in roll call vote: D. Grubb- Y S. Porter- Y G. Pushies- N T. Foote- Y M. Brown- Y	The board discussed outstanding bills for the solar project from McKenna (\$3,610) and Spicer Group (\$1,897.50) that were not previously billed to Headland Solar due issues with mailing or digital delivery.
10	BS&A Training Update		Leaving on agenda as updates come up.



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11	Certificate of Achievement		• Brande Nogafsky is awarded a certificate of achievement for good work and a perfect audit.
12	Eva Lane (update)		• The pool and deck have been removed and pictures were provided. • An outstanding \$500 ticket remains unpaid. We will discuss next steps if the \$500 ticket is not paid for by the next meeting. • Keep the Eva Lane update on the agenda for the February meeting.
13	Clerk's Training		• Requests were made to attend next year and revisit pending election as the deadline to register is up for this year.
14	Foster Swift Bill (December 5 th , 2025)	Motion to pay outstanding McKenna bill by G. Pushies. Second by D. Grubb. Motion carried 5-0. Motion to pay Dec 5th Foster Swift bill 930809 by G. Pushies. Second by D. Grubb. Motion carried 5-0.	• One charge for a data center ordinance was removed after being identified as an error. • A larger issue was the lack of supporting documentation for legal bills as required by Policy 22. • Policy 22 was discussed as it requires supporting documentation for accounts payable to compare against billable hours and it was agreed upon that all phone calls and e-mails going forward comply with Policy 22.
15	Identity Theft Policy (Tara)	Motion to accept Resolution 262001-1 by T. Foote. Second by M. Brown. Motion carried 5-0 in roll call vote: D. Grubb- Y S. Porter- Y G. Pushies- Y T. Foote- Y	• This resolution is for adopting the Conway Township Identity Theft Prevention and Information Redaction Policy.



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		M. Brown- Y	
16	MTA Conference	Motion that those who would like to attend MTA Conferences from the board, PC and assessor would be allowed to attend by D. Grubb. Second by T. Foote. Motion failed 2-3 in roll call vote: D. Grubb- Y S. Porter- N G. Pushies- N T. Foote- Y M. Brown- N Motion that the Clerk, Supervisor, Treasurer and Assessor attend the MTA Conference in person or online by T. Foote. Second by D. Grubb. Motion carried 3-2 in roll call vote: D. Grubb- Y S. Porter- N G. Pushies- Y T. Foote- Y M. Brown- N	- Review of pricing breakdown for MTA conference (early-bird; hotel; classes). \$400 main conference + \$125 pre-conference. - On-site hotel with discounted rates available. - Approximate per-person cost near \$2,000. - Online \$150 package includes some recorded classes; not all content available (elections update excluded). - Discussion on who should be considered to be able to attend if they are interested for the Board, planning commission, assessor and zoning administrator.
17	MTA Capital Conference	Motion for anyone on the board to attend the Capital Conference by M. Brown. Second by G. Pushies.	- Event covers updates on PA 233 litigation, zoning, grants, possible 2026 ballot proposals. - One-day conference in Lansing; \$100 early-bird by Feb 3; mileage reimbursable.



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		Motion carried 5-0 in roll call vote: D. Grubb- Y S. Porter- Y G. Pushies- Y T. Foote- Y M. Brown- Y	
18	LCAA Training (Brande)	Motion to pay assessor back for training in the amount of \$60 by T. Foote. Second by D. Grubb. Motion carried 5-0.	Assessor to attend two training courses totaling \$60 on April 23, 2026.
19	NDA Agreement		- An ordinance to prohibit NDA introduced for review. - Move to agenda for next month's meeting.
20	Township Cameras (Hard Drive)	Motion to use option 3 to remove and replace hard drives at \$590 by S. Porter. Second by T. Foote. Motion carried 5-0.	- Camera system hard drive errors evaluated. There is a bad sector on the hard drive, and it is still covered under warranty. - Option 1- Factory reset NVR and reformat the hard drives. This would delete all recorded videos but could possibly repair the bad sector on the hard drive. (No Cost) - Option 2- Remove and sent out to warranty to repair for a few weeks. Cost of service is \$205. All data would be lost. - Option 3- Remove and replace hard drives at a cost of \$590. Data would remain on old hard drives.
21	Master Plan	Motion to accept Master Plan from the Planning Commission by S. Porter. Second by M. Brown.	The Board discussed changes that should be made.



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		Motion to accept Master Plan with revisions discussed by S. Porter. Second by M. Brown. Motion carried 4-1 in roll call vote: D. Grubb- Y S. Porter- Y G. Pushies- N T. Foote- Y M. Brown- Y Motion to send the renewable energy sections of Master Plan to Foster Swift to review after revisions during the 63 days by S. Porter. Second by M. Brown. Motion carried 4-1.	Changes that the Board discussed are available at the Townhall in the Clerk's office to review.
22	TV for Zoom in Hall	Motion for M. Brown to investigate TV & Projectors in the podium/hall area and to report back next month by G. Pushies. Second by T. Foote. Motion carried 5-0.	- Explore audiovisual solutions for Zoom-enabled meetings. - Discussion of TVs vs projectors; placement in hall
23	Assessor's Pay		- Assessor Brande's one-year performance review - Pay classification confirmed and comfortable with current status.
24	Airport Camping Ordinance	Motion to approve ordinance 262001-2 with county recommendations by S. Porter. Second by M. Brown.	- Planning Commission passed. - County suggested some recommendations that were included in the packet for review.



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		Motion carried 4-1 in roll call vote: D. Grubb- Y S. Porter- Y G. Pushies- N T. Foote- Y M. Brown- Y	
25	Deputy Treasurer Basic Institute	Motion for the Deputy Treasurer to attend the Basic Institute for no more than \$1245 by D. Grubb. Second by M. Brown. Motion carried 5-0 in roll call vote: D. Grubb- Y S. Porter- Y G. Pushies- Y T. Foote- Y M. Brown- Y	Final year to attend class. Cost is approximately \$1245 for hotel, food and class.
26	Data Center Webinar for PC Members	Motion for any board or PC member to attend Data Center Webinar by M. Brown. Second by T. Foote. Motion carried 5-0.	\$45 for each person to attend.
	Board Member Discussion		Discussion on how the PC handles ordinances and possible need for blanket moratorium.
	Last Call to the Public		5 members of the public spoke on various topics.
		Motion to adjourn made by G. Pushies. Second by T. Foote. Motion carried 5-0.	Meeting adjourned at 9:35pm.

Approved: 2/17/2026